

## Modeling & Instant Answers Webinar

### Getting Answers and Solutions from Your Database

**This class teaches how to use modeling for scenario testing such as if I reduce my budget by 10%, how would our cleaning change? It also teaches how to use Instant Answers to quickly pull data from your database. One Hour of Instruction + Up to 30 minutes of Questions & Answers in a Go To Meeting Format**

#### Learning Objectives:

1. Know how to use the Instant Answers Calculator
2. Know how to build a model
3. Know how to get answers from the model
4. Know how to use Web Education and Report List buttons in Tab 9

#### Some Specific Skills Learned:

##### *Instant Answers Calculator*

How to use it and examples of possible questions and calculations, such as: How long does it take to clean all of the Office-Carpeted in our facility? How many FTEs do I need to clean all the Hallways-VCT in our customer? What is the cost/square foot to clean Restrooms-Ceramic (7) in our facility?

##### *Building a Model*

What is the purpose of a model? What should I model? What is the philosophy behind modeling? How do I set-up a model? What should the final model look like? Includes detailed instructions for setting-up and building models.

##### *Getting Answers from the Model*

Step by step instructions for how to test different scenarios, an example of how to reduce the number of FTEs required, processes to follow to ensure you don't corrupt your data while using the model, how to implement your changes

#### Format and Class Availability:

##### *Individualized Instruction:*

Customized training uses a combination of the group presentation documentation and your data to provide documentation for note taking and future reference and address the specific needs of your organization.  
*Call to schedule training date*

##### *Group Presentation:*

Class size limited to five organizations, includes documentation for note taking and future reference, question and answer session ensures your questions are addressed.

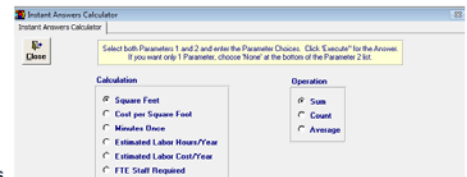
#### 1. Know How to Use the Instant Answers Calculator

##### 9 – Instant Answers Menu: 1 - Instant Answers Calculator

The Instant Answers Calculator is to let you quickly answer simple questions.

##### Process:

1. Choose what you want to calculate
2. Choose the operation you want to perform
3. Choose your Parameters
4. Choose the values



#### How to Test Scenarios

To test different scenarios, you make changes: add or delete Tasks and Frequencies in the Area Type Schedules for your model.

! Important: Area Types can be changed globally for an entire database in Area Type Tasks (1-6) or locally in Area Type Schedules for a specific Area (2-1).

! Scenario testing is done locally. !

##### How to make changes to your Model:

1. Go to [Workloading](#) (2-1)
2. Click on the Model Customer
3. Click on the Model Facility
4. Click on the Model Section